

**Plan on the Use of Capacity Enhancement Grant  
2020-2021**

Name of school: St. Francis Xavier's College

Means by which teachers have been consulted: Core Admin Panel

No. of operating classes: 24

<b>Task Area</b>	<b>Major Area(s) of Concern</b>	<b>Strategies / Tasks</b>	<b>Benefits Anticipated</b>	<b>Time Scale</b>	<b>Resources Required</b>	<b>Success Criteria</b>	<b>Method(s) of Evaluation</b>	<b>People Responsible</b>
1) Relieving teachers' non-teaching duties in organizing supplementary courses	- To relieve teachers' heavy teaching duties in organizing subject related courses - To enhance the academic ability of students through after school training	To hire part-time coaches / instructors for academic related courses	Students benefit from the supplementary courses	For one year starting from September 2020	E. Lang.: \$35,000 C. Lang.: \$31,400 Math: \$1,200 Others: IS: \$1000 PTH: \$6,000 Bio \$3,000 LWL: \$16,000 CAC: \$3,010 (\$95,610)	At least 5 supplementary courses are organized and 100 students are benefited.	The reports from different panels.	Panel Heads of subjects concerned
2) Providing a balanced curriculum or the whole-person education for students	- To enhance the potential and interest of students in music, arts, and sports	To hire part-time coaches / instructors, to pay for training expenses	Students' talents in sports and aesthetic subjects are developed	For one year starting from September 2020	Sports: \$297,900 Music: \$0 (297,900)	At least 20 courses are organized and 200 students are benefited	The reports from different panels / committees.	Panel Heads of subjects concerned
3) Relieving teachers' duties in escorting school activities or competitions	- To create more room for teachers to focus on teaching duties	To hire an activity assistant to escort students in competition or activities.	Teachers will have more time for tailor-making the teaching materials appropriate for the students	For one year starting from September 2020	\$227,345	Teachers' feedback will be collected	The report from VP II	VP II
					<b>Total :</b> <b>\$621,855.00</b>			

**Estimated income of CEG for the year 2020/2021**

**\$ 634,017.00**

**Estimated expenditure**

**\$ 621,855.00**