

**Plan on the Use of Capacity Enhancement Grant  
2022-2023**

Name of school: St. Francis Xavier's College

Means by which teachers have been consulted: Core Admin Panel

No. of operating classes: 24

<b>Task Area</b>	<b>Major Area(s) of Concern</b>	<b>Strategies / Tasks</b>	<b>Benefits Anticipated</b>	<b>Time Scale</b>	<b>Resources Required</b>	<b>Success Criteria</b>	<b>Method(s) of Evaluation</b>	<b>People Responsible</b>
1) Relieving teachers' non-teaching duties in organizing supplementary courses	- To relieve teachers' heavy teaching duties in organizing subject related courses - To enhance the academic ability of students through after school training	To hire part-time instructors for academic related courses	Students benefit from the supplementary courses	For one year starting from September 2022	E. Lang.: \$30,000 C. Lang.: \$72,000 Math: \$58,000 Phy \$9,000 Chem \$4,500 Bio \$2,500 Sci \$2,000 PTH \$6,000 Others: F.1 Note-taking workshop \$30,000 Various F.6 enhancement classes: \$24,000 (\$238,000)	At least 10 supplementary courses are organized and 100 students are benefited.	The reports from different panels.	Panel Heads of subjects concerned
2) Providing a balanced curriculum or the whole-person education for students	- To enhance the potential and interest of students in music and arts	To hire part-time instructors, to pay for training expenses	Students' talents in sports and aesthetic subjects are developed	For one year starting from September 2022	LWL: \$50,000 (\$50,000)	At least 10 courses/teams are organized and 100 students are benefited	The reports from different panels / committees.	Panel Heads of committee concerned
3) Relieving teachers' duties in administrative duty	- To create more room for teachers	To employ an administrative officer to relieve non-teaching administrative burdens	Teachers will have more time to focus on their teaching duties	For one year starting from September 2022	\$235,000	Teachers' feedback will be collected	The report from VP II	VP II
					<b>Total :</b> \$523,000			

**Estimated total expenditure for the year 2022/2023: \$523,000**