

ST. FRANCIS XAVIER'S COLLEGE
Application Guidelines for Form One Admission 2024/2025
聖芳濟書院 2024/2025 「中一自行分配學位」申請須知

1. The Application Form should be completed in Chinese or English in block letters, with a recent photograph of the student affixed on the form. Applications can also be done via SSPA e-Platform. If applicants have submitted the Application Form in paper, they should not submit duplicate applications via SSPA e-Platform, and vice versa.
請以正楷中文或英文填妥表格各項，並貼上學生近照一張。家長亦可以透過教育局設立的「中一派位電子平台」，於網上申請自行分配學位。如已向本校遞交紙本申請表，請勿透過「中一派位電子平台」重複遞交申請，反之亦然。
2. Please refer to the “Application Form for S1 Discretionary Place” for “Student Reference Number” .
「學生編號」可參考「中一自行分配學位申請表」。
3. Fill in the following information in the application form and submit **photocopies** of relevant documents:
填寫以下各項資料，並於遞交表格時提交有關文件之**影印本**：
 - i. Student’s HKID card;
學生的身份證；
 - ii. P.5 to P.6 Examination Report Cards;
小五至小六各次考試成績表；
 - iii. Awards, certificates and qualifications in extracurricular activities, e.g. music, art, sports, speaking, academics, services;
音樂、藝術、運動、朗誦演說、學術、服務等課外活動所獲的獎狀、證書或資歷證明；
 - iv. Certificate of Baptism (applicable to Catholics only).
領洗紙（只適用於天主教徒）。

Note: Applicants do not need to submit recommendation letters.
註：申請人無需提交小學推薦信。
4. Please submit the following documents in person or via SSPA e-Platform from **2nd January to 16th January 2024**. (Office hours: Monday to Friday from 9:00 a.m. to 5:00 p.m. and Saturday from 9:00 a.m. to 12:00 p.m.)
申請人請於**2024年1月2日至2024年1月16日期間**，在辦公時間（星期一至五：上午九時至下午五時；星期六：上午九時至正午十二時）內親身到本校遞交以下文件，或經「中一派位電子平台」遞交申請：
 - i. EDB “Application Form for S1 Discretionary Place”
教育局「中一自行分配學位申請表」；
 - ii. The completed Application Form
已填妥之本校申請表格；
 - iii. Photocopies of all relevant documents mentioned in Note 3; and
第3項所列的有關文件影印本；及
 - iv. A self-addressed stamped envelope with student’s name.
(For the application through the SSPA e-Platform, please submit the return envelope in person or by post.)
一個貼有郵票及寫上學生姓名及回郵地址的信封。
(如以「中一派位電子平台」遞交申請，請親臨本校或以郵寄方式繳交回郵信封。)
5. The school has a total of 40 discretionary places, admission procedures are as follows:
本校的「中一自行分配學額」共有40個，收生程序如下：
 - i. **An interview will be arranged for all applicants.** The interview will be held on **16th March, 2024 (Saturday)** in the school. All applicants will be informed about the details of the interview through mail in late February 2024.
所有申請者將獲安排面試。面試於**2024年3月16日（星期六）**在本校舉行。有關面試詳情，本校將於2024年2月底另函通知。

ii. Admission criteria and weighting:

收生評分範疇及比重：

Criteria 評分範疇	Weighting 比重 (%)
1. EDB Rank Order 教育局「學生成績次第」	40%
2. English Interview Result 英語面試成績 Chinese Interview Result 中文面試成績	20% 20%
3. Performance in extracurricular activities, e.g. music, art, sports, speaking, academics, services (Please submit photocopies of relevant documents) 參與音樂、藝術、運動、朗誦演說、學術、服務等課外活動之表現 (須提交有關文件之影印本)	10%
4. Relationship with the school 與本校的聯繫	10%

iii. Interview: applicants will be individually assessed for their English and Chinese proficiency.

面試：以個別面見形式考核學生中英文能力。

iv. The school will notify parents of successful applicants of their children's inclusion on the Successful Lists for Discretionary Places by letter and phone on 27th March 2024.

校方將於 2024 年 3 月 27 日透過郵遞信件及致電通知正取學生家長，其子弟獲學校納入自行分配學位正取學生名單。

v. Admission results of F.1 Discretionary Places will be announced by the primary schools of applicants on **9th July 2024**.

公佈結果：所有中一派位分配結果將於 **2024 年 7 月 9 日** 經由申請者所屬小學公佈。

6. The application cannot be cancelled after the submission of the application form.

申請表格一經遞交，申請不可撤銷。

Our school is a subsidized EMI school sponsored by the Marist Brothers.

本校為天主教聖母昆仲會主辦、政府資助之英文中學。

To familiarize new students with our English-medium learning environment, all newly enrolled F.1 students can register for the "F.1 Summer Bridging Course".

所有入讀本校的中一同學，皆可於暑期報讀「中一英語教學適應課程」，以能及早熟習英語授課的學習環境。

To implement small-class teaching in F.1 to F.3, our school allocates the approved 4 classes of student intake into 5 classes.

為實行小班教學，本校在中一至中三級按教育局的四班核准班別，改編為五班上課。