



ST. FRANCIS XAVIER'S COLLEGE

45, Sycamore Street, Taikoktsui, Kowloon, Hong Kong.

Tel.: (852)2393-2271 Fax.: (852)2391-6101

<http://www.sfxc.edu.hk>

School Ref. No.: **Q202506**

12 April 2025

Dear Sir/Madam,

**INVITATION TO SUBMIT WRITTEN QUOTATION
FOR THE PROVISION OF
SUPPLYING AND INSTALLING NEW SOUNDPROOF PARTITION**

1. You are invited to quote for the supply of the stores or services as specified in the enclosed document titled as “報價單”. If you are not prepared to accept a partial order, please state this clearly on the submitted quotation.
2. Your sealed written quotation (along with the attached “Written Quotation Form” and “報價單”), **in duplicate**, should be clearly marked on the envelope:

“Q202506 Written Quotation: Supplying and Installing New Soundproof Partition”

The envelope should be addressed to St. Francis Xavier's College, 45, Sycamore Street, Taikoktsui, Kowloon and forwarded to arrive no later than 12:00 noon on **5 May 2025**. Late submissions will not be accepted. Your written quotation will remain open for 90 days from the above closing date, and you may consider your bid to be unsuccessful if no order is placed with you within these 90 days. You are requested to note that unless the “*Written Quotation Form*” is completed, the quotation will not be considered.

3. If you are unable or do not wish to submit a quotation, it would be appreciated if you would return this letter and the attached content to the school address at your earliest convenience.
4. Written Quotations will be accepted on an overall basis. Please contact Mr. MAK Kwong Cheong (麥廣昌老師) at 2393 2271 for inquiries about this quotation. Thank you for your attention.

Yours faithfully,

LEUNG Man Fai
Principal



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WRITTEN QUOTATION FORM FOR THE PROVISION OF SUPPLYING AND INSTALLING NEW SOUNDPROOF PARTITION

(to be completed and submitted in duplicate)

School Reference No.: **Q202506**

Tender Closing Date: **5 May 2025**

Contact Person(s): **Mr. MAK Kwong Cheong** – Tel: 2393 2271

PART I

The undersigned hereby offers to supply all or any part of the items described in the Written Quotation Schedule attached with the delivery term quoted therein against the date of a firm order placed by the School at the price or the prices quoted in the Written Quotation Schedule free of all other charges and in accordance with any drawings and/or specifications provided by the school. In so doing, the undersigned acknowledges that all items not otherwise specified shall be in accordance with British Standard specifications where such exist; written quotations shall REMAIN OPEN FOR 90 DAYS after the Closing Date; and the School is not bound to accept the lowest or any written quotations and reserves the right to accept all or any part of any written quotation within the period during which the written quotation remains open. The undersigned also warrants that his Company's Business Registration and Employees' Compensation Insurance Policy are currently in force and that the items which his Company offers to supply do not to his knowledge infringe any intellectual properties.

PART II

RECONFIRMATION OF WRITTEN QUOTATION VALIDITY

With reference to Part I of this Written Quotation Form, it is reconfirmed that the validity of written quotation offered by this company remains open for 90 days from the above closing date.

The undersigned also agrees to accept the fact that once the validity of written quotation is reconfirmed, the pre-printed clause specified in the Company's written quotation/tender forms in regard to this nature shall NOT apply.

PART III

SAFEGUARDING NATIONAL SECURITY

The undersigned acknowledges that notwithstanding anything to the contrary in the quotation documents, the School reserves the right to disqualify this company on the grounds that this company has engaged, is engaging, or is reasonably believed to have engaged or be engaging in acts or activities that are likely to cause or constitute the occurrence of offences endangering national security or otherwise the exclusion is necessary in the interest of national security, or is necessary to protect the public interest of Hong Kong, public morals, public order or public safety.

The undersigned also acknowledges that the School may immediately terminate the contract upon the occurrence of any of the following events:



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- (a) this company has engaged or is engaging in acts or activities that are likely to cause or constitute the occurrence of offences endangering national security or which would otherwise be contrary to the interest of national security;
- (b) the continued engagement of this company or the continued performance of the contract is contrary to the interest of national security; or
- (c) the School reasonably believes that any of the events mentioned above is about to occur.

Dated this _____ (day) _____ (month) _____ (year).

Name: _____ Signature _____

in the capacity of _____.
(State official position, e.g. Director, Manager, secretary, etc.)

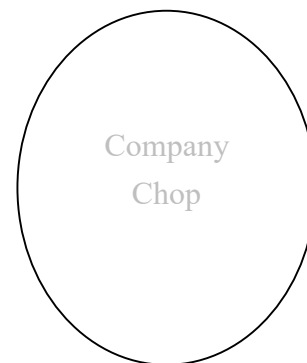
Duly authorized to sign quotations for and on behalf of: -

(Company Name)

whose registered office is situated at _____

(Company Address)

Telephone No.: _____





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報價單

Q202506 - 更換 226 室與 227 室-228 室之間隔音屏風工程 (需填妥一式兩份)

Item	Description	QTY	Unit	單價	單項總價
1.	設計及安裝全新隔音屏風連軌道系統 (尺寸約7000mm*2700mm*90mm) 實際尺寸須現場量度 全新屏風提供以下報價 (供校方二選一) 六摺屏風 (屏風隔音規格): \geq STC 44 及 \geq STC 50 八摺屏風 (屏風隔音規格): \geq STC 44 及 \geq STC 50	1	單	 \$ _____ \$ _____	 \$ _____ \$ _____
2.	清拆現有屏風一幅(包括軌道、木箱等等) (圖1a、圖1b)  (圖1a -屏風全貌,於227室-228室攝)  (圖1b -屏風全貌,於226室攝) 需保留屏風上的喇叭組 (下圖黑圈所示) 	1	單	\$ _____	\$ _____




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3.	重新安裝於Item 1保留的課室喇叭組	1	單	包括	包括
4	天花、地板及兩間課室因工程引致的損壞，剝落，刮痕等收繕工程，包括修復不平滑的表面及補油漆	1	單	包括	包括
5.	須提供在 屏風與地板間、 屏風與路軌、及； 所有可能做成穿透的位置致令隔音效果欠佳的隔音措施	1	單	包括	包括
6.	連接兩間課室地台安裝不鏽鋼板  (圖2)	1	單	包括	包括
7.	完工後兩間課室及隔音屏風連軌道系統基本清潔 ➤ (清走施工期間裝修廢料、泥頭及垃圾---包括搬運，處理，運輸及政府徵費) ➤ 必須於交場日全面清走所有裝修廢料、泥頭及垃圾(包括搬運，處理，運輸及政府徵費)	1	單	包括	包括
8.	工程相關保險費用	1	單	包括	包括
9.	租用高空工作架(如有需要)費用	1	單	\$_____	\$_____
10.	因重新安裝於喇叭組及其相關電線和銅線產生的工程(如有需要)費用	1	單	\$_____	\$_____
六摺屏風項目總額				\$_____	\$_____
八摺屏風項目總額				\$_____	\$_____



工程條款 (Q202505)

- 項目管理經理需於工程期間提供項目工程時間表（與校方商定之暑假檔期間進行），並必須於2025年8月25日前完成所有項目，並於當日正式驗收交場。
- 項目管理經理需每週向學校匯報進度。
- 跟進物料應用。
- 負責工程現場環境安全。
- 負責工程現場環境保護與完工後清潔。
- 完工期不得遲於學校所訂的日期。未能如期完工需承擔罰款，逾期罰款為按逾期每日數計算，每日罰款港幣1萬圓正。
- 包括1年保養期，免費提供維修服務。需於校方提出需整修部分的要求後15個日曆日內作出回應。
- 供應商需提供近五年的已完工的有關裝修工作資料以作參考，否則該報價將不獲考慮。
- 物料證明：報價必須附帶提交物料及油漆證明（須顯示經過驗證，合乎香港政府要求及規格：無毒、無味、無蟲、對人體無害）。
- 學校邀請供應商承投所需物品/服務時，除價錢外，亦會以供應商的過往經驗，評價口碑，設計圖等考慮接受供應商的報價。本校有權選取任何一份報價，而不限於最低價格者。
- 付款安排：
確認報價後完成確認所有圖則訂造項目，付訂金（書面報價總額50%）；
完成整個項目100%，執漏期1個月後，付書面報價餘下50%；
- 如有任何查詢，可致電2393 2271 聖芳濟書院，向麥廣昌老師查詢。

報價評分項目	項目分數比重
過往經驗	10%
評價口碑	10%
設計及款式	30%
價錢	50%