



ST. FRANCIS XAVIER'S COLLEGE

45, Sycamore Street, Taikoktsui, Kowloon, Hong Kong.

Tel.: (852)2393-2271 Fax.: (852)2391-6101

<http://www.sfxc.edu.hk>

School Ref. No.: T202701

23 October 2026

Dear Sir/Madam,

**INVITATION FOR THE TENDER OF THE PROVISION OF
an overseas study tour package for Chinese History and Culture Study Tour to
Three Northeastern Provinces of China.**

1. You are invited to quote for undertaking services of the items as specified in the enclosed tendering documents. If you are not prepared to accept a partial order, please state this clearly on the tendering schedule.
2. Your sealed tender, **in duplicate**, should be clearly marked on the outside envelope:
"T202701 Tender for the Provision of an overseas study tour package for Chinese History and Culture Study Tour to Three Northeastern Provinces of China"

The envelope should be addressed to St. Francis Xavier's College, 45, Sycamore Street, Taikoktsui, Kowloon and forwarded to arrive not later than 12:00 noon on 12 November 2026. Late tenders will not be accepted. Your tender will remain open for 90 days from the above closing date, and you may consider your tender to be unsuccessful if no order is placed with you within these 90 days. You are requested to note that unless of the Tender Form is completed, the tender will not be considered.

3. If you are unable or do not wish to tender, it would be appreciated if you would return this letter and the attached content to the school address at your earliest convenience.
4. Tenders will be accepted on an overall basis. For enquiries, please contact Mr. LEE Kim Po at 2393 2271.

Yours faithfully,

LEUNG Man Fai
Principal





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Tender specifications for the services of providing an overseas study tour package for Chinese History and Culture Study Tour to Three Northeastern Provinces of China. (to be completed and submitted in duplicate)

Name and Address of School: St. Francis Xavier's College
45, Sycamore St., Taikoktsui, Kowloon.

School Reference No.: **T202701**

Tender Closing Date: 12 November 2026

Contact Person(s): Mr. LEE Kim Po – Tel: 2393 2271

PART I

The undersigned hereby offers to supply all or any part of the items described in the Tender Schedule attached with the delivery term quoted therein against the date of a firm order placed by the School at the price or the prices quoted in the Tender Schedule free of all other charges and in accordance with any drawings and/or specifications provided by the School. In so doing, the undersigned acknowledges that all items not otherwise specified shall be in accordance with British Standard specifications where such exist; tenders shall REMAIN OPEN FOR 90 DAYS after the Closing Date; and the School is not bound to accept the lowest or any tenders and reserves the right to accept all or any part of any tender within the period during which the tender remains open. The undersigned also warrants that his Company's Business Registration and Employees' Compensation Insurance Policy are currently in force and that the items which his Company offers to supply do not to his knowledge infringe any intellectual properties.

PART II

RECONFIRMATION OF TENDER VALIDITY

With reference to Part I of this Tender Form, it is reconfirmed that the validity of tender offered by this company remains open for 90 days from the above closing date.

The undersigned also agrees to accept the fact that once the validity of tender is reconfirmed, the pre-printed clause specified in the Company's tender forms in regard to this nature shall NOT apply.

PART III

SAFEGUARDING NATIONAL SECURITY

The undersigned acknowledges that notwithstanding anything to the contrary in the quotation documents, the School reserves the right to disqualify this company on the grounds that this company has engaged, is engaging, or is reasonably believed to have engaged or be engaging in acts or activities that are likely to cause or constitute the occurrence of offences endangering national security or otherwise the exclusion is necessary in the interest of national security, or is necessary to protect the public interest of Hong Kong, public morals, public order or public safety.



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The undersigned also acknowledges that the School may immediately terminate the contract upon the occurrence of any of the following events:

- (a) this company has engaged or is engaging in acts or activities that are likely to cause or constitute the occurrence of offences endangering national security or which would otherwise be contrary to the interest of national security;
- (b) the continued engagement of this company or the continued performance of the contract is contrary to the interest of national security; or
- (c) the School reasonably believes that any of the events mentioned above is about to occur.

Dated this _____ (day) _____ (month) _____ (year).

Name: _____ Signature _____

in the capacity of _____.
(State official position, e.g. Director, Manager, secretary, etc.)

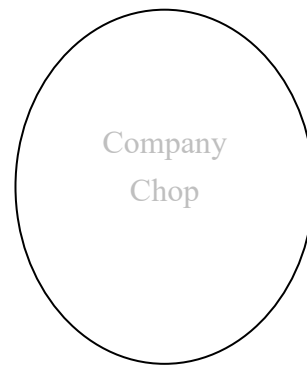
Duly authorized to sign tenders for and on behalf of: -

(Company Name)

whose registered office is situated at _____

(Company Address)

Telephone No.: _____





St. Francis Xavier's College

Chinese History and Culture Study Tour Packages 2026 – 2027

Tender specifications for the services of providing an overseas study tour package for Chinese History and Culture Study Tour to Three Northeastern Provinces of China.

Introduction

This tender outlines the proposal for a Chinese History & National Education study tour to the **Three Northeastern Provinces of China**. The purpose of this tour is to provide participants with an immersive experience that enhances their understanding of Chinese history and national education through guided visits and workshops to various institutions and historical sites.

Aims of the Study Tour

- To deepen participants' understanding of Chinese history and national education through guided visits to key historical sites.
- To enhance participants' understanding of China's history and national identity through exposure to significant historical events, cultural heritage, and educational initiatives in the three Northeastern provinces.

The package shall include A) a **6-day study tour**, B) pre-tour briefing sessions, C) promotional support, and D) learning support. Details of the package include:

A) Study tour to Three Northeastern Provinces of China

- The service provider has to plan a **6-day itinerary** to the Three Northeastern Provinces of China with THREE teachers, which can relate with the above aims.
- The itinerary should be led by at least one Hong Kong government registered tour guide.
- The targeted regions are planned to be the **Three Northeastern Provinces of China** (Harbin, Changchun, Shenyang) .
- The targeted participants are planned to be around 20 – 30 F.3 to F.5 students, with **3 escorting teachers**.
- It is planned to be held between 21st and 29th March 2027 (**any six consecutive days within this period**).
- The proposed activities drafted by teachers include:
 - **Suggested visits/ activities in Harbin:**
 - Museum of Evidence of War Crimes by Unit 731 of the Japanese Imperial Army (侵華日軍第七三一部隊罪證陳)



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- Saint Sophia Cathedral (聖索菲亞教堂)
- Middle East Railway Impression Museum (中東鐵路印象館)
- Central Street Pedestrian Zone (中央大街步行街)
- **Suggested visits/ activities in Changchun (after travel from Harbin):**
 - Museum of the Imperial Palace of Manchukuo (偽滿皇宮博物院)
 - Changchun Film Studio Museum (長影舊址博物館)
 - September 18th Historical Museum (九·一八歷史博物館)
 - Marshal Zhang's Mansion (Young Marshal's Mansion) (張氏帥府 (少帥府))
 - Zhao Yidi's Former Residence (趙一荻故居)
 - Shenyang Imperial Palace (瀋陽故宮)
 - Liaoning Provincial Museum (遼寧省博物館)
- At least **two practical and experiential workshops** related to Chinese history, culture, or national education in local professional organizations or education institutions.
- Any other activities which are relatable / meaningful / educational / interesting to Hong Kong secondary school students, focusing on Chinese history curriculum, culture, and national education.
- For all the above activities mentioned:
 - The tour guide provided by the service provider shall be able to explain to our students the learning objectives of the sites visited and activities taken part during the tour, particularly concerning Chinese history and national education.
 - All fees (e.g., transportation, **3 meals per day**, entrance fees, workshop fees, learning materials, etc.) should be included in the tender.
- The tender provided should include the flight cost (round trip, economy class, **direct flight ticket**, with fuel surcharge and airport tax) and accommodation, and the cost of these two items should be shown separately.

B) Pre-tour briefing session(s)

- Before the tour, the service provider has to hold at least one briefing session for students and parents for preparing the overseas study tour.

C) Promotional support

- Service provider has to assist the school to organize parent meetings to foster their understanding of the study tour package.
- Service provider has to prepare relative promotion materials including:
 - Notices and reminders to parents and students.
 - A banner with school logo and name of the tour.



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- PowerPoint (or equivalent), pamphlets, newsletters and posters for post-trip promotions to other parents and students.

D) Learning support

- Provide worksheets/ learning profile or learning handbook to students. Relevant basic background information of the attractions and cultural activities related to Chinese history and national education, and guiding questions should be included.

General Remarks

- The following items must be stated clearly in the tender provided:
 - The type and name of relevant accommodation during the tour.
 - The number and type of meal provided during the tour.
 - The type of transportation between different places during the tour.
 - The proposed airline and related flight information in the period from 21st – 29th March 2027 (6 days).
 - **Direct flight from Hong Kong to Harbin and Shenyang to Hong Kong is preferred.**
 - The estimated average charge of each student on a group size of:
 - 20 students + 2 teachers
 - 26 students + 3 teachers
 - 30 students + 3 teachers
 - **The charge for teachers should be shown separately.**
 - The group travel insurance per person for the 6-day trip.

Specification of the tender

- The overall price is NOT the sole selection criterion. The following items will also be considered.

Item	Details	Weighting (100%)
Itinerary fulfilling the tender requirements, especially concerning the relevance to learning objectives stated	<ul style="list-style-type: none">• Whether the trip can enable students to improve participants' knowledge and skills in Chinese history and national education subjects through guided visits and hands-on workshops to various institutions and historical sites.• To encourage a deeper understanding of China's past and national identity by exposing participants to significant historical events, cultural heritage, and educational	35



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	<p>initiatives in the Three Northeastern Provinces.</p> <ul style="list-style-type: none">•This itinerary has been specifically tailored for the school to meet the requirements stated above.	
Price and arrangements	<ul style="list-style-type: none">•The overall price•Accommodation and meals are reasonable and adequate•The transport and flight is time-and cost-effective.	35
Learning support	<ul style="list-style-type: none">•Quality relevant learning materials to students (e.g., booklets/worksheets) related to Chinese history and national education.	20
Reputation	<ul style="list-style-type: none">•Previous record in organizing similar school tours. Accreditation by recognized travel or educational industry bodies, and strength of references from previous school clients with similar requirements.	10



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Price Schedule

(to be completed in duplicate)

(1) Item No.	(2) Description/Specification	(3) Quantity required	(4) Unit Rate (HK\$)	(5) Total Amount (HK\$)
1	Refer to Tender specifications	20 students + 2 teachers	Student: Teacher:	
		26 students + 3 teachers	Student: Teacher:	
		30 students + 3 teachers	Student: Teacher:	

Prevention of Bribery Ordinance

It is an offence under the Prevention of Bribery Ordinance that, without lawful authority or reasonable excuse, school staff accept advantages from suppliers and contractors or the suppliers and contractors offer advantages to school staff in connection with school procurement. Schools must not permit their staff to receive advantages (including payment of commission) from suppliers and contractors. They should also inform all suppliers and contractors in writing that the offer of such advantages to school staff in connection with their official duties is illegal. This could be done by incorporating a statement in the order form or the terms of quotations/ tenders. In any case, schools must not allow the choice of suppliers and contractors to be in any way influenced by any form of advantages, including donations.

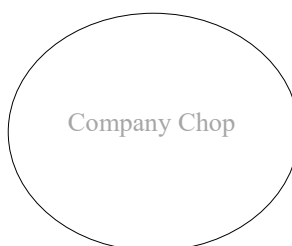
We/I understand that if we/I fail to supply the stores or services as offered in our/my written quotation/tender upon accepting school's order, we are/I am prepared to pay the price difference to the school if such stores or services are obtained from elsewhere.

Name of Supplier: _____

Name and Signature of Person authorized to sign Written Quotation

Name (in block letters): _____ Signature: _____

Date: _____



NOTICE FOR DECLINING TENDER INVITATION

To: The Principal

St. Francis Xavier's College

45 Sycamore Street, Tai Kok Tsui, Kowloon

Tender Reference: T202701

Tender Subject: The Tender Of The Provision Of an overseas study tour package for Chinese History and Culture Study Tour to Three Northeastern Provinces of China.

Dear Sir/Madam,

We regret to inform you that we are unable to submit a tender proposal on this occasion due to the following reason(s) *(Please tick the appropriate box(es))*:

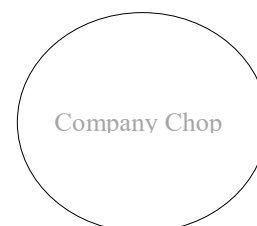
- ☐ Current production capacity/resources are fully committed.
- ☐ Unable to meet the required technical specifications / hardware standards.
- ☐ Unable to meet the delivery schedule or contract period.
- ☐ Financial or payment terms do not align with company policies.
- ☐ Other reasons *(Please specify)*: _____

Name of Supplier: _____

Name and Signature of Person authorized to sign Tender

Name (in block letters): _____ Signature: _____

Date: _____



(Please affix this cover to the document and return it to our school by post or by hand.)

TENDER

To:

ST. FRANCIS XAVIER'S COLLEGE
45, Sycamore Street, Taikoktsui,
Kowloon, Hong Kong.

School Reference No.: T202701

Subject: **Tender for the Provision of an overseas study tour package for Chinese
History and Culture Study Tour to Three Northeastern Provinces of China**

Closing Date & Time: 12 November 2026 12:00 noon